**Sally Saltwater**

625 N. Jordan Ave., Bloomington, IN 47405

(555)-555-5555

username@iu.edu

**EDUCATION**

**Indiana University** Bloomington, IN

Bachelor of Arts; GPA 3.6/4.0 May 2019

Major: Sociology

Hudson and Holland Scholar

**LEADERSHIP EXPERIENCE**

**Indiana University Telefund**- Bloomington, IN Jan 2016- Present

*Philanthropic Funds Coordinator*

* Communicate and develop relationships with potential donors and alumni to raise funds for the further development of Indiana University
* Inform donors of Indiana University’s philanthropic causes over the phone to gain continued support

**WORK EXPERIENCE**

**T.I.S. Bookstore**, Bloomington, IN Feb 2016- Present

*Cashier*

* Collaborated with 12 other workers as a team to provide a quality customer shopping experience through attractive book displays and prompt and friendly service
* Utilized technology and company specific merchant software to maintain an efficient business
* Managed significant funds and appropriate exchanges to an average of 300+ customers daily

**Lincoln St Boys and Girls Club**, Bloomington, IN Aug 2015- Dec 2015

*Staff*

* Aid all children, ages 5-11, with becoming more caring, responsible and productive individuals
* Planned and lead fourth and sixth grade boys and games room programming and contributed to Smart Girls
* Worked cooperatively with a multitude of different staff, volunteers and other co-workers