**Sally Saltwater**

625 N. Jordan Ave. Bloomington, IN 47405

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(555) 555-5555

**Education**

**Indiana University**, Bloomington IN *May 2020*

Major: Education: Science - Physics, Grades 5-12

GPA: 3.70/4.00

**Relevant Work Experience**

**WonderLab**, Bloomington, IN *October 2016 – Present*

*Student Volunteer*

* Provide hands-on activities and information to visitors off-site through outreach events
* Assist with planning events, collecting auction items, mailings, set up and tear down, photography and more for fund-raising endeavors
* Serve as a role model for younger children promoting the importance of education and the sciences

**Professional Experience**

**Bloomington Bagel**, Bloomington IN *December 2016 – Present*

*Associate*

* Foster a welcoming atmosphere by greeting and serving guests
* Train new employees on business practices including maintaining a clean work environment and operating the cash register
* Perform record keeping and account for inventory at the end of each week

**ABC Childcare**, Manchester, IN *August 2015 – August 2016*

*Childcare Assistant*

* Spearheaded educational activities throughout the day for 30+ children ages 3-7
* Monitored the pick-up line while ensuring children were accounted for at all times
* Designed art and science projects to uplift day to day morale of children and taught them basic understanding of shapes, letters, and sounds

**Tutoring Experience**

**Indiana University**, Bloomington, IN *August 2016 – Present*

*Tutor*

* Prepare the next generation of engineers, doctors, scientists and teachers through assisting with homework and exam preparation
* Proctor tests for students participating in Math Competitions
* Monitor a team of four students working together to create a video that teaches a math concept

**Skills:**

* **Computer:** HTML, Python, Adobe Photoshop, Microsoft Office
* **Languages:** English (Native), Italian (Fluent), French (Conversational)