**Sally Saltwater**

625 N. Jordan Ave. Bloomington, IN 47405

555-555-5555; username@indiana.edu

**Education**

Indiana University May 2018

Bachelor of Science in Public Affairs Bloomington, IN

Major: Management

**Management Experience**

Riverside MFG LLC May-August 2015

*Marketing Assistant* Fort Wayne, IN

* Researched important topics for the company and assisted in developing new products in order for the company to persist in the market
* Explored new opportunities for project expansion into additional markets and applications for further improvement within the company
* Sourced parts to create optimal pricing for markets by maintaining strong communication and market strategy skills

Dicks Sporting Goods August 2014-May 2015

*On-Site Manager Employee* Bloomington, IN

* Involved actively in website updates and company communications by organizing all communication outreaches for the company
* Organized employee schedules to ensure all store employees were satisfied with schedules and morale was high with the company employees

**Volunteer Experience**

Bell Trace Senior Living August 2016-present

*Volunteer* Bloomington, IN

* Served food to the seniors living in the assisted homes throughout the entire campus to ensure every resident was properly fed and enjoyed their meals
* Led various activities like group exercise, bingo, and ballroom dancing lessons for the senior living residents so they remain content and excited about activities at Bell Trace and maintain strong relationships with other residents

Indiana University Dance Marathon February 2013 – November 2015 *Dancer* Bloomington, IN

* Invested 12-14 hours weekly planning IUDM, Indiana University’s largest philanthropy, and the nation’s second largest philanthropy, which raised over $3.8 million for Riley Children’s Hospital this past year
* Motivated and lead over 3400 participants for the 36-hour event by bringing spirit and excitement to all hours of the event
* Fundraised over $2,000 the past three years via social medial and direct communication to ensure I surpassed my goal of $500